

**COMMITTEE ON ACADEMIC POLICY AND PLANNING**

***MEETING MINUTES***

***MEETING DATE:*** *02 October 2014*

***LOCATION:*** *Hawaii Hall 208*

***ATTENDANCE:*** *[P = Present; A = Absent; E = Excused]*

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| BHATAWADEKAR, Sai | E | CANYON, Deon  [Minutes Sec] | P | KALLIANPUR, Kalpana | P |  |  |
| RAI, Sarita | P | SIMANU-KLUTZ,  Manumaua | E | SORENSEN, Trevor | P |  |  |
| STEPHENSON, Carolyn | P | STOKES, Ashley | A | VALENZUELA, Hector | P |  |  |
| WOODRUFF, Rosemarie | P | COONEY, Robert | P |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **Call To Order** | Meeting called to order Chair Carolyn Stephenson at 1:30mp.m. |  |
| **Minutes 09.04.14** | Omission – added that minutes secretary is to rotate alphabetically each meeting  Corrected – Deon A, Ashley A  Approved with modifications on October 2, 2014 with 4 votes in favor of approval, 0 against and 3 abstentions. | Next meeting minutes Kalpana Kallianpur |
| **Resignation** | Ashley Stokes has become administration and resigned from Senate and thus no longer a member of CAPP |  |
| **Issue 9.13** | Governance of Interdisciplinary Programs: Unresolved and waiting for more information | Carolyn will ask Cambra for letter |
| **Issue 10.14** | Policy Proposal – Exclusion of non-system junior college credits in excess of 60 credits | PAU |
| **Issue 11.14** | Policy Proposal – Class attendance: Decision last year was “no change” | PAU |
| **Issue 12.13** | Admissions Policy: 2.0 (HI) vs 2.5 (non-HI) GPA entry | Carolyn to ask VC & admissions for data Sub-cte: Rosie |
| **Issue 13.13** | Streamlining of administrative procedures with regard to course approvals: | Carolyn to check on status Sub-cte: Hector |
| **Issue 13.14** | Kuali curriculum management system: | Carolyn to check on status Sub-cte: Hector |
| **Issue 21.13** | Advising students: | Sub-cte: Fatah & Rosie |
| **Issue 23.12** | High DFIW course follow-up: Using data from 2012 report and need current data | Carolyn to check on status Sub-cte: Rosie |



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| **Issue 24.14** | SAT/ACT admissions requirements for international students: VCs may have dropped this requirement | Carolyn to check on status Sub-cte: Sarita, Trevor |
| **Issue 26.12** | Undergraduate degree plan implementation: A reduced importance issue due to “15 to Finish” and STAR system which is used by students and faculty for monitoring progress and tracking requirements | Sub-cte: Kalpana |
| **Issue 46.12** | Policy Proposal – Suspension of academic actions: | PAU |
| **Issue 54.12** | Policy Proposal – Grade replacement policy task force: Bob will follow up and see how many replacements were made | Bob to follow up Sub-cte: Deon |
| **Issue 55.12** | Proposal – Office of Student Affairs course subject code: Decision last year – no code for non-academic units. | PAU |
| **Adjourned** | 2:50 pm |  |

*Approved as corrected on 6th November 2014 with 6 votes in favor of approval, 1 against and 0 abstentions.*